Guidelines on the Obligation and Procedures
of Transmitting Air Passenger Data

The implementation of Global Travel Assessment System (GTAS) to transmit Advance Passenger Information (API) and Passenger Name Record (PNR) for analyzing the risk of air travelling passengers is the obligation of the United Nations member states to take part in implementing World Customs Organization Security Programme, following the United Nations Security Council's Resolution No. S/RES/2178 (2014) dated September 24, 2014.

In accordance with the high approval of **Samdech Akka Moha Sena Padei Techo HUN SEN, Prime Minister of the Kingdom of Cambodia** dated March 01, 2022 for official launch of GTAS on behalf of the Royal Government of Cambodia, and with the Inter-Ministerial Prakas No. 554 MEF.BK dated July 07, 2020 between the Ministry of Economy and Finance and the State Secretariat of Civil Aviation on the Operationalization of the Global Travel Assessment System; the Inter-Ministerial Working Group on the implementation of GTAS (K.B.H) is delighted to issue the guidelines for the related government ministries / institutions and all national/international airlines as well as commercial airlines, operating charter flights entering/exiting the Kingdom of Cambodia for implementing GTAS as follows:

I. The Obligation of National / International Airlines and Commercial Airlines operating Charter Flights

According to Article 6 of the Inter-Ministerial Prakas No. 554 MEF.BK dated July 07, 2020, the national / international airlines and commercial airlines operating charter flights entering/exiting the Kingdom of Cambodia are obliged as follows:

1. Shall provide the data of Advanced Passenger Information (API) and Passenger Name Record (PNR), and other related information on passengers and crews of all scheduled flights entering/exiting the Kingdom of Cambodia.
2. Shall link its system with the Cambodian Government's GTAS and participate in the testing using dummy data to ensure that its system could generate the data in the formats that could be recognized by GTAS.
3. API and PNR data shall be sent to GTAS through Cambodia Data Exchange platform (CamDX) in the prescribed format and in time order as per attached **Cambodia API Operation Manual/ Cambodia PNR Operation Manual**, which is subject to further amendment on the need basis.

II. The Obligation of Inter-Ministerial Working Group on the Implementation of GTAS

The Inter-Ministerial Working Group on the Implementation of GTAS (K.B.H) is to discharge the following duties:

1. Implement the Inter-Ministerial Prakas No. 554 MEF.BK dated July 07, 2020 on the Operationalization of the Global Travel Assessment System.
2. Disseminate the Operationalization of GTAS to related parties.

3. Provide advice to the General Department of Customs and Excise of Cambodia on the establishment of Technical Working Group to implement GTAS.
4. Study and decide on the request for air passenger data from the related government ministries / institutions based on their competence and the existing laws and regulations. The requested parties shall maintain the confidentiality of the shared data.

III. The Procedure to Transmit Air Passenger Data

The API and PNR data shall be provided in push mode. All national/international airlines and commercial airlines, operating flights, entering/exiting the Kingdom of Cambodia shall provide the identity of the entities and the technical protocol they use to send the data, if available. The GTAS could be linked using the following international standard format for the ease of data management as follows:

1. The GTAS is able to accept data through system to system, such as MQ Connector, Web Service, Sftp and E-mail.
2. The GTAS could accept data in the formats: from ICAO-PNRGOV version 11.1 to its later versions for PNR and from UN/EDIFACT-PAXLST version 02B to its later versions for API.

IV. Penalties

Flight operators who fail to observe Section I and III above are subject to administrative or criminal penalties according to the existing laws and regulations.

The related government Ministries/Institutions and flight operators shall effectively take part in implementation of the GTAS from the date of signing.

Phnom Penh, Tuesday, March 29, 2022

Chief of Inter-Ministerial Working Group
on the Implementation of GTAS

H.E NUON CHANRITH